


## The Topsham School

### Reviewed 13th Nov 2021

This is a live document and it will be continuously reviewed alongside the latest Covid-19 government guidance. It must also be read alongside existing risk assessments and health and safety arrangements of the school.

*If you would like support for confirmed cases of COVID-19 call the DfE Coronavirus helpline on 0800 046 8687, they will work with you to assess the risk and advice what actions to take. Please do report confirmed cases to Devon County Council using this [smart survey link](#). You may also call the PHE SW Health Protection Team for advice on 0300 303 8162 if the following applies; you have taken action but are still seeing more cases, you think you may need to close your setting (you should also email the school priority alert mailbox - [educate.schoolspriorityalerts-mailbox@devon.gov.uk](mailto:educate.schoolspriorityalerts-mailbox@devon.gov.uk)), someone in your setting has been admitted to hospital or you are getting significant media interest). Special schools, boarding schools, or special post 16 providers should call the PHE SW Health Protection Team straight away.*

	Establishment/Department: <b>The Topsham School</b>	Establishment Risk Assessment	RA100 V2.5
	Address: Orchard Way, Topsham		



<p><b>Person(s)/Group at Risk</b>  <b>Staff, Pupils, Visitors and Contractors</b></p> <p><b>Return to school risk assessment – based on the principles and guidance contained within DfE Guidance. The following guidance to reflect the changes announced from 16<sup>th</sup> August 2021:</b></p> <ul style="list-style-type: none"> <li>• <a href="https://www.gov.uk/government/publications/coronavirus-covid-19-local-restrictions-in-education-and-childcare-settings">https://www.gov.uk/government/publications/coronavirus-covid-19-local-restrictions-in-education-and-childcare-settings</a></li> <li>• <a href="https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/1011704/20210817_Contingency_Framework_FINAL.pdf">https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/1011704/20210817_Contingency_Framework_FINAL.pdf</a></li> <li>• <a href="https://www.gov.uk/government/publications/actions-for-schools-during-the-coronavirus-outbreak/schools-covid-19-operational-guidance">https://www.gov.uk/government/publications/actions-for-schools-during-the-coronavirus-outbreak/schools-covid-19-operational-guidance</a></li> <li>• <a href="https://www.gov.uk/government/publications/covid-19-stay-at-home-guidance/stay-at-home-guidance-for-households-with-possible-coronavirus-covid-19-infection">https://www.gov.uk/government/publications/covid-19-stay-at-home-guidance/stay-at-home-guidance-for-households-with-possible-coronavirus-covid-19-infection</a></li> <li>• <a href="https://www.gov.uk/government/publications/guidance-for-contacts-of-people-with-possible-or-confirmed-coronavirus-covid-19-infection-who-do-not-live-with-the-person/guidance-for-contacts-of-people-with-possible-or-confirmed-coronavirus-covid-19-infection-who-do-not-live-with-the-person">https://www.gov.uk/government/publications/guidance-for-contacts-of-people-with-possible-or-confirmed-coronavirus-covid-19-infection-who-do-not-live-with-the-person/guidance-for-contacts-of-people-with-possible-or-confirmed-coronavirus-covid-19-infection-who-do-not-live-with-the-person</a></li> </ul>	<p>Date assessment completed:  13/07/2020  Updated: 31/07/2020  Updated 24/08/20  Updated 04/09/20  Updated 27/09/20  Update 19.10.20 / 20.10.20  Update 29.10.20  Updated 12.11.20  Updated 27/11/20  Updated 02/01/2021  Updated 08/01/20 &amp; 14/1/21  Update 02.02.21  Updated 23.02.21  Updated 01.03.21  Update July 2021- School decision to keep all measures in place until Sept 2021  Updated 08/09/21  <b>Updated 13/11/21</b></p> <p>This document is to remain under constant review due to the fast-changing nature of DfE / Government guidance in response to the challenges posed by Covid-19.</p>
<p><b>It is a legal requirement that schools should revisit and update their risk assessments (building on the learning to date and the practices they have already developed), to consider the additional risks and control measures to enable a return to full capacity in the autumn term. This risk assessment is generic, and each school is responsible for reviewing and amending to ensure it is applicable to their setting and the latest government guidance and must consult with their staff regarding the risks and control measures being implemented.</b></p> <p><b>General guidance on completing risk assessments is available at arrangements note HS47.</b></p>	<p>Assessor(s): Emma Pipe Headteacher</p> <p>SLT: Maria White, Nasim Hartmann and Kat Whitehead</p> <p>Governors: Alex Kumar, Anna Ellis, Adrian Blight and Robin Wheeler</p>

When conducting the risk assessment, it is important that the school adopts a considered collaborative approach in line with DfE Guidance.	Ratified 20th Sept 2021
--	-------------------------

Significant Hazard Section	<p><b>Control measures in place</b></p> <p><i>Additional measures have been considered in <b>September 21 Outbreak Management Plan included in extra' control measures to reduce risk '- throughout this document.</b></i></p> <p>The Operational Guidance sets out the measures that all education settings should have in place to manage transmission of COVID-19 day to day.</p> <p>For most settings it will make sense to think about taking extra action if the number of positive cases substantially increases. <b>(Outbreak Management Plan)</b> This is because it could indicate transmission is happening in the setting.</p> <p><b>The thresholds, detailed below, can be used by settings as an indication for when to seek public health advice if they are concerned. For most education and childcare settings, whichever of these thresholds is reached first:</b></p> <ul style="list-style-type: none"> <li>• <b>5 children, pupils, students or staff, who are likely to have mixed closely, test positive for COVID-19 within a 10-day period; or</b></li> <li>• <b>10% of children, pupils, students or staff who are likely to have mixed closely test positive for COVID-19 within a 10-day period</b></li> </ul>
Definition of Close contact and actions (September 21)	<p><b>July 2021 on - Close contacts will now be identified via NHS Test and Trace and education settings will no longer be expected to undertake contact tracing.</b></p> <p><b>Manage confirmed cases of coronavirus (COVID-19) amongst the school community. (Close contact means):</b></p> <p><b>The current definition of close contact is:</b></p> <p>A contact is a person who has been close to someone who has tested positive for COVID-19. You can be a contact any time from 2 days before the person who tested positive developed their symptoms (or, if they did not have any symptoms, from 2 days before the date their positive test was taken), and up to 10 days after, as this is when they can pass the infection on to others. A risk assessment may be undertaken to determine this, but a contact can be:</p> <ul style="list-style-type: none"> <li>• anyone who lives in the same household as another person who has COVID-19 symptoms or has tested positive for COVID-19</li> </ul>

- anyone who has had any of the following types of contact with someone who has tested positive for COVID-19:
  - face-to-face contact including being coughed on or having a face-to-face conversation within one metre
  - been within one metre for one minute or longer without face-to-face contact
  - been within 2 metres of someone for more than 15 minutes (either as a one-off contact, or added up together over one day)

A person may also be a close contact if they have travelled in the same vehicle or plane as a person who has tested positive for COVID-19.

If you have been identified as a contact, you have been assessed as being at risk of developing COVID-19, even if you don't currently have symptoms. You should follow all the guidance

<https://www.gov.uk/government/publications/guidance-for-contacts-of-people-with-possible-or-confirmed-coronavirus-covid-19-infection-who-do-not-live-with-the-person/guidance-for-contacts-of-people-with-possible-or-confirmed-coronavirus-covid-19-infection-who-do-not-live-with-the-person>

Individuals are not required to self-isolate if they live in the same household as someone with COVID-19, or are a close contact of someone with COVID-19, and any of the following apply:

- they are fully vaccinated
- they are below the age of 18 years and 6 months
- they have taken part in or are currently part of an approved COVID-19 vaccine trial
- they are not able to get vaccinated for medical reasons

Instead, they will be contacted by NHS Test and Trace, informed they have been in close contact with a positive case and advised to take a [PCR test](#). We would encourage all individuals to take a PCR test if advised to do so.

**Staff who do not need to isolate, and children and young people aged under 18 years 6 months who usually attend school, and have been identified as a close contact, should continue to attend school as normal. They do not need to wear a face covering within the school, but it is expected and recommended that these are worn when travelling on public or dedicated transport.**

Social distancing and reducing risk of transmission	
	<p><b>Social distancing is no longer a requirement unless an individual develops covid symptoms, tests positive for covid or is a close contact who is not exempt.</b></p> <p><b>There is no recommendation for keeping children in consistent groups (pods)</b></p> <p>Pupils, staff and other adults should follow public health advice on <a href="#">when to self-isolate and what to do</a>. :</p> <ul style="list-style-type: none"> <li>• they have symptoms,</li> <li>• have had a positive test result</li> <li>• other reasons requiring them to stay at home due to the risk of them passing on COVID-19 (for example, they are required to quarantine).</li> </ul> <p><b>If anyone in school develops <a href="#">COVID-19 symptoms</a>, however mild, you should send them home and they should follow public health advice.</b></p> <p><b>Control Measures to reduce risk :</b></p> <ol style="list-style-type: none"> <li>1) Reintroduce social distancing as far as possible</li> <li>2) Children to remain in consistent groups/pods as far as possible</li> <li>3) Minimise contact with individuals who are unwell by ensuring that those who are required to stay at home do not attend school.</li> <li>4) Clean hands thoroughly more often than usual.</li> <li>5) Ensure good respiratory hygiene by promoting the ‘catch it, bin it, kill it’ approach.</li> <li>6) Continue frequent cleaning regime (2x daily), including cleaning frequently touched surfaces often, using standard products such as detergents.</li> <li>7) Always keeping occupied spaces well ventilated but learning environments comfortable.</li> <li>8) Where necessary, wear appropriate personal protective equipment (PPE) eg: If supporting a child who has covid symptoms: Intimate care for specific individuals &amp; those in FSU as required continues as normal, current practice.</li> </ol>
Entrance and exit to school site causing large groups of people inside school grounds	<p><b>School will start and end at the same time for all children. 8.55-3.30 For FSU 9am-3.30</b></p> <p><b><u>Caretaker to open gates in the morning and lock by 9.10am</u></b></p> <p><b><u>Mrs Wannell to open gates at 3.20pm including Nursery gate</u></b></p> <p><b><u>Entering and exiting the school in the mornings and after school</u></b></p> <p><b>Both the Blue and Yellow gates will be open from 8.45 am and they will be locked at by 9.10 am. Any child in Year</b></p>

**1 – Year 6 arriving after 9.05am will be marked as late.**

***KS2 children- Years 3-6 Entering School***

From 8.45 am children may use either gate and walk through the KS2 playground straight to their classrooms to start Early Morning Work.

**ALL CHILDREN NEED TO BE IN CLASS BY 8.55AM FOR THE START OF THE REGISTRATION PERIOD.**

There will be a KS2 teacher on duty at the gates to the KS2 playground and parents are welcome to walk to these gates with their child if they need to. The teacher on duty at the gate will be available to take messages to pass on to any other teacher in KS2; such as who a child may be being collected by that evening, if there is a change. Not all KS2 teachers will be available in the morning as they will be in class to meet the children and lead Early Morning Work.

**The office will be open and parents are welcome to speak the admin team during this time.**

**Year 3**

**Children will enter the school through the Yr 3 and 4 cloakroom area; as they have all year until now.**

**Children need to leave their bags, packed lunch boxes and coats in appropriate areas in this cloakroom. Water bottles and snack need to be taken to the classroom.**

**Year 4**

**Children will enter the school through the Yr 3 and 4 cloakroom area.**

**Children need to leave their bags, packed lunch boxes and coats in appropriate areas in this cloakroom. Water bottles and snack need to be taken to the classroom.**

**Year 5**

**Children to walk around to their external class door (the one they have been using all year so far) and to use the cloakroom outside their classroom to hang their coats. Bags, pack lunch boxes, water bottles and snacks to be taken into class and stored in line with the class teachers structures.**

	<p><b>Year 6</b></p> <p><b>Children to walk through the Yr 6 cloakroom area and straight into class; just as they been doing since the start of this year.</b></p> <p><i><b>KS2 exiting the school at 3.30pm Years 3- 6</b></i></p> <p>At 3.20pm both the Blue and Yellow Gates (those at the front of the school) will be opened and parents may start to arrive to come onto site.</p> <p>Any KS2 parents coming to collect their child will need to wait at the gates to the KS2 playground. KS2 teachers will bring their children out to the KS2 playground at 3.30pm and the first teacher to be out at the end of the day will open the KS2 playground gates to enable children to safely be collected by their parent/carer. Teachers will keep the children with them until they have seen the parent/carer to ensure a safe handover. Parents will be able to speak to class teachers during this time.</p> <p><b>The office will be open and parents are welcome to speak the admin team during this time.</b></p> <p><i><b>KS1 children- Years 1 and 2 Entering School</b></i></p> <p>From 8.45 am children, with their parents, may use either gate and walk through the nursery gate (gate to the left of the main school reception area) and around to the KS1 playground.</p> <p><b>The office will be open and parents are welcome to speak the admin team during this time.</b></p> <p><b>Year 1</b></p>
--	--

	<p>Children to enter through the Year 1 external gate. The Year 1 teacher will be at the gate greet the children and to receive messages from parents. Parents will leave their child at this gate so children can wash their hands and continue the daily routine they have been following since the start of the year. Year 2</p> <p>Children to enter through the KS1 cloakroom area. The Year 2 teacher will be available at the KS1 cloakroom door to greet the children and to receive messages from parents. Parents will leave their child at this area so children can wash their hands and continue the daily routine they have been following since the start of the year.</p> <p><b>ALL CHILDREN NEED TO BE IN CLASS <u>BY 8.55AM</u> FOR THE START OF THE REGISTRATION PERIOD.</b></p> <p><b>KS1 Exiting the school at 3.30pm (Year 1 and Year 2)</b></p> <p>At 3.20pm both the Blue and Yellow Gates (those at the front of the school), and the Nursery gate will be opened and parents may start to arrive to come onto site. KS1 parents may wait on the KS1 playground.</p> <p><b>Year 1</b></p> <p><b>At 3.30pm the class teacher will exit the children through the Year 1 external gate. They will only do so if they can see the child's parent/carer to ensure the child is safe. Parents will be able to speak to class teachers during this time.</b></p> <p><b>Year 2</b></p> <p><b>At 3.30pm the class teacher will exit the children through the KS1 cloakroom door. They will only do so if they can see the child's parent/carer to ensure the child is safe. Parents will be able to speak to class teachers during this time.</b></p> <p><b>The office will be open and parents are welcome to speak the admin team during this time.</b></p>
--	---



	<p style="text-align: center;"><b><i>FSU children- Big and Little Acorns- Entering the school</i></b></p> <p><b>The Yellow Gate will be open at the front of the school; this is the gate all FSU have been using from the start of the year. This gate will be locked at 9.10am at the latest to safeguard our children.</b></p> <p>Parents of children in Little Acorns may bring their child/children to the Nursery gates at 9am where the teaching staff will be there to greet the children and speak with parents as needed. Parents are not to go into the unit as the children are in a routine of going straight to their morning learning.</p> <p>Parents of children in Big Acorns may bring their child/children to the external Reception gates at 9am where the teaching staff will be there to greet the children and speak with parents as needed. Parents are not to go into the unit as the children are in a routine of going straight to their morning learning.</p> <p style="text-align: center;"><b>The office will be open and parents are welcome to speak the admin team during this time.</b></p> <p style="text-align: center;"><b><i>FSU children- Big and Little Acorns- Exiting the school</i></b></p> <p>Parents/Carers of Little Acorns who collect their children at 3pm</p> <p>Teaching staff will continue to bring these children to main gate for collection, as they have been doing from the start of this year.</p> <p><b>Little Acorns</b></p> <p>Teachers will hand over Little Acorns at 3.30pm to their parent/carer from the Nursery gate</p> <p><b>Big Acorns</b></p>
--	---

	<p>Teachers will hand over Big Acorns at 3.30pm to their parent/carer from the Reception gate</p> <p><b>The office will be open and parents are welcome to speak the admin team during this time.</b></p> <p><b>Playtimes &amp; lunchtimes are no longer staggered.</b></p> <p><b>Pupils will wash their hands before lunch and hand sanitise/ wash on return to the classroom after lunch play.</b></p> <p><b>A letter communicating this to parents has been sent.</b></p> <p><b>Lunchtimes:</b>  See Lunchtime Staff rota for staff allocations  MA and AT in the hall</p> <p>11.30-12 pm FSU in to eat lunch and then outside  12-1: KS1 lunch time and outside at 12.30 with SW and AG ; they will support children across Yr 1 and 2 on the KS1 playgrounds KS1 will remain at their separate tables ; one year group all together to ensure MTAs can call out children to collect their meals and support the children with allergies and additional needs.</p> <p>12.30-1.30 KS2 lunch time  12.30 Yr 3 and 4 come in to sit down wherever they wish but numbers at the table to remain the same. ALL children will need to be silent when the MTA claps to ensure ALL children can hear their names called to go and collect their meal. Yr 3 will be called first and then Yr 4s to be called.</p> <p>Yr 3 and 4 are to stay seated until just after 12.50pm. If a child has finished the MTA may choose to send the child outside at this time to join Yr 5 and 6</p> <p>Yr 5 and 6 1pm they will be lined up to come in. They do not go outside again.</p> <p>End of lunch;  Yr 3 and 4 teachers to collect their class from the playground for a handover with MTA  Yr 5 and 6 teachers to collect their class from internal hall doors and lead them to their class</p>
--	---

	<p>All children will line up to leave the hall together, but this is when the MTA feels they are all ready to, it does not need to be at a set time.</p> <p>Children will line up and wash hands before coming in to hall. KS1 continue to wash hands before lunch- Yr2 in toilets, Yr1 in outside area. KS2 wash hands lined up in classes outside the hall at the wash stations (as Yr5/6 have done during previous risk assessments)</p> <p>Phases will now be able to sit mixed up (yr 1 and 2 can mix/ 3 and 4 can mix/ 5 and 6 can mix)</p> <p>In the playground, all children in Key Stages can mix.</p> <p><b>Breaktime:</b> Stay as they are</p> <p><b>Parents will be informed of all updates &amp; updated RA's will be on school website.</b></p> <p><b>Control Measures to reduce risk:</b>  <b>When thresholds are reached, The Topsham School will :</b></p> <ul style="list-style-type: none"> <li>➤ Return to staggered playtimes; Yr 3 and 4 have playtime at same time but on different playgrounds and then the same for Yr 5 and 6 staffing permitting, Risk is limited already at this time due to short length of playtime and children being outside. Lunch times are already staggered and will remain so.</li> <li>➤ review and reinforce the testing, hygiene and ventilation measures they already have in place.</li> <li>➤ seek additional public health advice if they are concerned about transmission in the setting, either by phoning the DfE helpline (0800 046 8687, option 1) or in line with other local arrangements</li> <li>➤ If advised, increased use of testing for staff</li> <li>➤ A reintroduction of face coverings for staff in communal areas.</li> <li>➤ Shielding for people on the shielding patient list</li> <li>➤ RA for CEV staff/pupils</li> <li>➤ Limit: residential educational visits • open days • transition or taster days • parental attendance in settings • live performances in settings</li> <li>➤ contingency plans cover the possibility that in some local areas it may become necessary to reintroduce keeping groups apart for a temporary period. (On discussion with PHE) including Yr 3 and 4 exiting the KS2 cloakroom area at separate times to be organised by class teachers</li> <li>➤ Restrict attendance for groups : enabling priority to attend for vulnerable &amp; children of key workers and ensuring high quality remote education for others.(On advice from PHE)</li> </ul>
Classrooms and corridors.	<p><b>Clear access around sink areas in the classrooms is required.</b>  <b>Classrooms to remain free from clutter to enable easier cleaning.</b>  <i><b>(There may be a need for some furniture to be removed from classrooms to support this set-up &amp; space.)</b></i></p> <p><i>Avoid sharing work equipment by allocating it on a personal basis or put cleaning regimes in place to clean between each user.</i></p>

	<p>Pupils to continue to have their own stationary in class. Equipment to be kept as class sets and not shared across classes unless cleaned beforehand.</p> <p>Teachers can organise their tables etc in any format they wish</p> <p>The school will mitigate risk through following government guidance:</p> <ul style="list-style-type: none"> <li>• regular hand washing and use of hand sanitiser</li> <li>• regular cleaning of all hard surfaces</li> <li>• regular cleaning of any resources including play resources</li> <li>• Good respiratory hygiene: catch it bin it kill it. – Children who use saliva as a sensory stimulus will be supported by individual plans.</li> <li>• Keep spaces well ventilated (but comfortable) using ventilation system &amp; open windows.</li> <li>• anyone showing symptoms of Covid to be immediately isolated, sent home</li> <li>• Structure for toileting will continue- 1 in 1 out system in each class and continuing at lunch and breaktimes</li> <li>• Continue a system of walking (on left) within the school.</li> </ul> <p>Toilets Facilities:</p> <ul style="list-style-type: none"> <li>➤ FSU have own toilets</li> <li>➤ Year 1 &amp; 2 to use KS1 toilets</li> <li>➤ KS2 to use KS2 toilets</li> </ul> <p><b>Control Measures to reduce risk:</b></p> <p><b>When thresholds are reached, The Topsham School will :</b></p> <ol style="list-style-type: none"> <li>1. tables in KS2 to revert to being in rows so all children face front</li> <li>2. tables to be cleaned throughout day by teaching staff</li> <li>3. touch points to cleaned more frequently</li> <li>4. teaching staff must ensure they adhere to 1 in 1 out rule</li> </ol>
<p>Risk of transmission within EYFS settings</p>	<p><i>Updated Guidance for EYFS (August 2021 <a href="https://www.gov.uk/government/publications/coronavirus-covid-19-early-years-and-childcare-closures/actions-for-early-years-and-childcare-providers-during-the-covid-19-pandemic">https://www.gov.uk/government/publications/coronavirus-covid-19-early-years-and-childcare-closures/actions-for-early-years-and-childcare-providers-during-the-covid-19-pandemic</a>) states that it is no longer recommend that it is necessary to keep groups apart as much as possible. Guidance follows Operational Guidance for Schools.(27/08/2021)</i></p> <p>FSU will continue to use their own unit and outside areas as they always have. They have their own toilet facilities</p> <p>The School's FSU will mitigate risk through following government guidance:</p> <p>Space:</p> <ul style="list-style-type: none"> <li>• regular hand washing and use of hand sanitiser</li> <li>• regular cleaning of all hard surfaces</li> </ul>

	<ul style="list-style-type: none"> <li>• regular cleaning of any resources including play resources</li> <li>• Good respiratory hygiene: catch it bin it kill it. – Children who use saliva as a sensory stimulus will be supported by individual plans.</li> <li>• Keep spaces well ventilated (but comfortable) using ventilation system &amp; open windows.</li> <li>• anyone showing symptoms of Covid to be immediately isolated, sent home. (PPE to be used)</li> <li>• Use of PPE for intimate care</li> <li>• Toilet areas will be kept clean throughout the day</li> </ul> <p>Equipment:</p> <ul style="list-style-type: none"> <li>• Equipment will be cleaned as necessary</li> <li>• Equipment and resources have been carefully considered to enable the learning of the full Early Years Curriculum.</li> <li>• Sand is available. Children are encouraged to wash their hands after use.</li> <li>• Playdough is available and changed regularly.</li> </ul> <p><b>Control Measures to reduce risk:</b>  <b>When thresholds are reached, The Topsham School will :</b></p> <ol style="list-style-type: none"> <li>1. Maintain high levels of cleaning and rotate resources as required</li> <li>2. Ensure any plastic toys are miltioned on a Friday</li> <li>3. Sand can be used but needs 72 hours between uses</li> <li>4. Playdough to thrown away after use of used again after 72 hours</li> </ol>
Playtime and lunchtime	<p>Whole school playtimes in place. Staff rota for supporting these.</p> <p>Whole school lunch playtimes.</p> <ul style="list-style-type: none"> <li>• Children will be called into lunch in their Year groups. (Starting with Reception/Yr 1/Yr 2 etc).</li> <li>• Tables will be set out. Children can sit where they choose.</li> <li>• Tables will be cleaned by MTAs throughout lunch service</li> <li>• Handwashing before lunchbreak &amp; hand sanitiser on entering/ leaving the lunch hall will continue</li> <li>• Children who finish their lunch can clear/clean their space and return to the playground.</li> </ul> <p>Lunch times: remain as we are or move back to what they were prior to CV19</p> <p><b>Control Measures to reduce risk:</b>  <b>When thresholds are reached, The Topsham School will :</b></p> <ol style="list-style-type: none"> <li>1. Children to sit in class bubbles no more that 10 to a table</li> <li>2. All children to sanitise their hands on entry into the hall. Children to sit down at table and adults to give hand sanitiser at table to avoid spillage all over floor. Do this again at end of service before children line up</li> <li>3. FSU and KS1 will given cutlery when they have their trays</li> </ol>

Extended Schools Provision	<p><a href="https://www.gov.uk/government/publications/protective-measures-for-holiday-or-after-school-clubs-and-other-out-of-school-settings-for-children-during-the-coronavirus-covid-19-outbreak">https://www.gov.uk/government/publications/protective-measures-for-holiday-or-after-school-clubs-and-other-out-of-school-settings-for-children-during-the-coronavirus-covid-19-outbreak</a></p> <p>Twiglets &amp; Breakfast club to both be held in the specialist room; this means the hall becomes free again for clubs. Children are no longer required to be kept in groups.</p> <p>Parents may enter the school to drop off their child/children at breakfast club. Twiglets will continue to operate a service of taking the children to the school gate on parental arrival.</p> <p>There is no requirement to wear face coverings unless parents wish to.</p> <p><i>Breakfast Club &amp; Twiglets will follow the same protocols &amp; procedures as in the whole school Risk Assessment.</i></p> <ul style="list-style-type: none"> <li>• regular hand washing and use of hand sanitiser</li> <li>• regular cleaning of all hard surfaces</li> <li>• regular cleaning of any resources including play resources</li> <li>• Good respiratory hygiene: catch it bin it kill it. – Children who use saliva as a sensory stimulus will be supported by individual plans.</li> <li>• Keep spaces well ventilated (but comfortable) using ventilation system &amp; open windows.</li> <li>• anyone showing symptoms of Covid to be immediately isolated, sent home</li> <li>• They will continue to use identified toilets.</li> </ul> <p><b>Control Measures to reduce risk:</b></p> <ul style="list-style-type: none"> <li>• parents/carers will be asked to wear a face covering when entering the building.</li> <li>• staff will wear face shields and/or masks</li> <li>• Children will remain in class bubbles as far as possible and if needed move to larger space or across 2 spaces</li> <li>• activities to be based outside as far as possible</li> </ul> <p>Extra curricular clubs can run across all ages together.</p> <p>Clubs will run as much as possible, in the outside areas.</p> <p><b>Control Measures to reduce risk:</b></p> <ol style="list-style-type: none"> <li>1. Clubs will operate under a bubbled system as far as possible</li> <li>2. clubs to take place outside if possible</li> <li>3. if deemed necessary by Public Health or Headteacher clubs will be cancelled</li> </ol>

<p>Spread of virus due to increased numbers of people within the building.</p>	<p><b>Visitors will be expected to follow school Covid procedures on entering the building:</b>  <b>There are no requirements for social distancing</b></p> <ul style="list-style-type: none"> <li>• Sign in</li> <li>• Wash/ sanitise hands</li> </ul> <p><b>Control Measures to reduce risk:</b></p> <ul style="list-style-type: none"> <li>• <i>Visitors to school to be asked to follow School covid protocols and wear face coverings (if advised)</i></li> <li>• <i>Visitors may be temporarily not be allowed in the building</i></li> <li>• <i>Parent visits/ open evenings etc may be cancelled and be held on line</i></li> </ul>
<p>Staff</p>	<p><b>Social distancing measures have now ended in the workplace</b>  <b>Staff should maintain Public health guidance</b></p> <ul style="list-style-type: none"> <li>• regular hand washing</li> <li>• regular cleaning of areas – areas to be kept clutter free</li> <li>• good respiratory hygiene.</li> <li>• Well ventilated areas whilst also keeping a comfortable learning environment.</li> </ul> <p><b>Hand sanitiser &amp; hand washing facilities are available in all staff areas.</b></p> <p><b>PPA room remains in the Specialist room</b></p> <p>(March 21) Safe wearing of face coverings requires the:</p> <ul style="list-style-type: none"> <li>• cleaning of hands before and after touching – including to remove or put them on</li> <li>• safe storage of them in individual, sealable plastic bags between use</li> </ul> <p>Where a face covering becomes damp, it should not be worn, and the face covering should be replaced carefully. Staff and pupils may consider bringing a spare face covering to wear if their face covering becomes damp during the day.</p> <p><b>Meetings will be conducted face to face and/or TEAMS if this more appropriate</b>  <b>An individual Risk Assessment will be completed with HT/DHT if a member of staff feels the need to wear appropriate PPE to support the children.</b>  <b>PPE will be worn for intimate care purposes and if supporting a child with CV19 symptoms</b></p> <p><b>Control Measures to reduce risk:</b></p> <ul style="list-style-type: none"> <li>• <b>Staff will wear face coverings all the time including, when welcoming &amp; dismissing class at gate unless exempt and in areas of the school where social distancing becomes difficult: corridors / staffroom/ Offices</b></li> </ul>

	<ul style="list-style-type: none"> <li>• Meetings will be conducted over Zoom / Teams if necessary</li> <li>• second staff room to be reactivated for KS2 staff</li> <li>• Limit numbers in main staff room to 4 people</li> </ul>
Premises related matters	
Changes to building use being safe for pupils & staff – e.g. storage, one-way systems, floor tape.	Review whole school risk assessment (RA22 or equivalent), to ensure control measures remain suitable and in place
First Aid procedures – Reduced numbers of first aiders and Paediatric first aider.	All classes have own First Aid kit /PPE with accident books around the school- staff know where these are. Sufficient First Aiders & paediatric first aiders in all key stage areas across the school, including FSU
Fire Procedures	Fire Risk Assessment returns to standard procedure as all children return to their own classrooms. Corridor encounters Clear procedures in event of evacuation staff will ensure windows and doors are closed.
Water hygiene – management of legionella	<a href="#"><i>Managing School Premises during the Covid-19 outbreak.</i></a>  All checks carried out appropriately
Using and monitoring new practices to reduce risk of Covid-19 transmission	Staff training and opportunities for all employers to raise concerns will be given during staff briefings.  Back to work RA carried out with individual staff & pupils Any changes regularly communicated to all stakeholders.  Children to be supported in classes with continued expectations using School Values
Management of premises related risks e.g. asbestos, delayed statutory testing (LOLER)	Communication arrangements to ensure that requirements and controls are understood by responsible persons (e.g. signing in processes for contractors). All equipment to be within statutory test periods (e.g. lifts and hoists) SLA's to be continuing as required.
Staff rooms and offices to comply with social distancing and safe working practice	<p>Social distancing measures have now ended in the workplace and it is no longer necessary for the government to instruct people to work from home Staff to be mindful of number of staff in communal areas.</p> <p><b>Control Measures to reduce risk:</b></p> <ul style="list-style-type: none"> <li>• Staff will wear face coverings all the time when welcoming &amp; dismissing class at gate unless exempt and in areas of the school where social distancing becomes difficult: corridors / staffroom/ Offices</li> <li>• maintain social distancing as far as possible</li> <li>• use separate staff rooms</li> </ul>



	<ul style="list-style-type: none"> <li>● only go into main office if absolutely necessary due to vulnerability of staff</li> <li>● office photo for office staff and SLT only</li> </ul>
Keep occupied spaces well ventilated	
<p>Poorly ventilated spaces leading to risks of coronavirus spreading</p> <p>Ventilation to reduce transmission</p> <p><a href="#">Health and Safety Executive guidance on air conditioning and ventilation during the coronavirus outbreak</a> and <a href="#">CIBSE COVID-19 advice</a> provides more information. DfE is working with the Scientific Advisory Group for Emergencies (SAGE) and NHS England on a pilot project to measure CO2 levels in classrooms and exploring options to help improve ventilation in settings where needed.</p>	<p><b>Open windows and prop doors open, where safe to do so (bearing in mind fire safety, security and safeguarding).</b></p> <p>September 21: Schools need to balance the need for increased ventilation while maintaining a comfortable temperature,</p> <p><b>Devon Ventilation Advice: 03.09.21</b></p> <ul style="list-style-type: none"> <li>● Ventilation and AC systems working optimally.</li> <li>● Heating used as necessary to ensure comfort levels are maintained when the building is occupied.</li> <li>● Keep windows open wide enough to provide some natural background ventilation and open internal doors to increase air flow.</li> <li>● <b>Open windows fully when rooms are unoccupied for longer periods to purge the air (e.g. lunch times and before and after school).</b></li> <li>● Action taken to prevent occupants being exposed to draughts. For example, partially open high-level windows as oppose to low-level windows, close external doors and arrange the furniture if appropriate and possible.</li> <li>● Use fans for good air circulation.</li> <li>● Air conditioning systems that normally run with a recirculation mode set up to run on full outside air.</li> <li>● Ventilation system remains on at all times, even when the building is unoccupied. The system set to operate at lower ventilation rates during evenings and weekends.</li> <li>● Occupants encouraged to wear additional, suitable indoor clothing. <i>(If they have to wear coats, scarves and other outdoor clothing the room would be considered too cold and the above steps must be considered).</i></li> <li>● Ensure staff meetings and insets are in rooms with suitable and sufficient ventilation</li> </ul> <p>A robust risk assessment process should include the following:</p> <ul style="list-style-type: none"> <li>● How is each room in the establishment being ventilated?</li> <li>● How many people are going to be using the room – more people greater the risk</li> <li>● What activities are being done in that room – lots of people talking, shouting, more risk</li> <li>● CO2 monitors are only a tool to identify poorly ventilated areas – they are not to be used as a mechanism to ‘measure safe thresholds’ and to be used with the HSE suitability chart.</li> <li>● Risk assessment video link <a href="https://youtu.be/hkK_LZeUGXM">https://youtu.be/hkK_LZeUGXM</a></li> </ul> <p><b>It is advisable to use a thermometer to monitor temperatures where opening windows and doors is being used as a mechanism to aid ventilation.</b> For more information on suitable workplace temperatures see HSE: <a href="#">Guidance on temperature in the workplace</a></p>

Management of waste	<p><i>Devon Norse clean the school daily and staff in school will continue to clean as needed throughout the day</i></p> <p><i>Tables in hall cleaned by MTAs</i></p> <p><i>Tables &amp; benches sanitized at the end of every lunchtime before being packed away</i></p> <p><i>Teachers/TAs will clean their class desks &amp; tops of chairs</i></p> <p>Follow <a href="#">Guidance on disposal of PPE waste</a> (such as used fluid resistant masks) and <a href="#">Government guidance on disposal of waste</a>, including waste such as wipes and cloths generated by additional cleaning</p> <p><b>Control Measures to reduce risk:</b></p> <ol style="list-style-type: none"> <li><b>1. Caretaker to be in school 7am-12pm doing additional cleaning throughout this period</b></li> <li><b>2. disinfectant bombs used Fri 12th Nov 2021 after 3 cases identified. These to be used again as needed</b></li> </ol>
Management of incoming goods	<p><i>Where possible deliveries arranged outside of school times and any during school times have been pre-arranged and are delivered via carpark area – in contact with school office.</i></p> <p><b>Control Measures to reduce risk:</b></p> <p><b>48 hour quarantine before being put into circulation. (Main entrance)</b></p>
School owned outdoor play equipment	<p><a href="#">Managing Outdoor Playgrounds</a></p> <p><i>Children can now play together and use all areas of the playground and equipment in these areas. KS2 playground equipment has now arrived.</i></p> <p><i>All equipment will be monitored and cleaned as required.</i></p> <p><i>All children will wash/ sanitize their hands before / after playtimes.</i></p> <p><b>Control Measures to reduce risk:</b></p> <ol style="list-style-type: none"> <li><b>1. Classes to have own playtime equipment and this to be cleaned at the end of each week using milton</b></li> <li><b>2. KS1 have 2 separate playgrounds and due to this there is a 72 hour period between uses</b></li> </ol>
Hiring out premises	<p><i>Extra curricular clubs can run across all year groups</i></p> <p><i>Clubs will run in the outside areas where possible</i></p> <p><i>Hiring of the Hall premises following school system</i></p> <p><i>Hirers to keep to school covid protocols when hiring hall.</i></p> <p><i>Each hiring potential will be assessed on school's ability to ensure such arrangements can only operate within their wider protective measures and should also have regard to any other relevant government guidance.</i></p>

	<p><b>Control Measures to reduce risk:</b></p> <ol style="list-style-type: none"> <li><b>1. At times of higher risk providers to have in place their own risk assessment and control measures</b></li> <li><b>2. Head will advise they are in line with schools. Head will decide if clubs or hiring can go ahead.</b></li> </ol>
Cleaning and reducing contamination	
Maintaining an appropriate cleaning schedule	<ul style="list-style-type: none"> <li>• <i>Reduced clutter and removing difficult to clean items to make cleaning easier.</i></li> <li>• <i>Cleaning using standard cleaning products such as detergents, paying attention to all surfaces but especially ones that are touched frequently, such as door handles, light switches, work surfaces, remote controls and electronic devices.</i></li> <li>• <i>Surfaces that are frequently touched and by many people in common areas to be cleaned twice a day.</i></li> <li>• <i>Avoid sharing work equipment by allocating it on a personal basis or put cleaning regimes in place to clean between each user.</i></li> <li>• <i>Identify where you can reduce people touching surfaces, for example by leaving doors open (except fire doors) or providing contactless payment.</i></li> <li>• <i>Keep surfaces clear to make it easier to clean and reduce the likelihood of contaminating objects.</i></li> <li>• <i>Provide more bins and empty them more often.</i></li> <li>• <i>Toilets and communal areas to be cleaned regularly</i></li> <li>• <i>Sanitising spray and paper towels to be provided in classrooms for use by members of staff. If using cloths – disposable or appropriate washing and drying process.</i></li> </ul> <p><i>Thorough cleaning of rooms at the end of the day. This should include regular cleaning of areas and equipment (for example, twice per day), with a particular focus on frequently touched surfaces.</i></p> <p><i>PHE has published guidance on the <a href="#">cleaning of non-healthcare settings</a></i></p>
Contaminated surfaces spreading virus.	<p><b>Classroom based resources can be will be shared.</b></p> <p><b>Mats to be cleaned at end of day by cleaners (if used)</b></p> <p><b>Classroom based resources such as sports, art and science equipment can be used and shared. Such resources will continue to be cleaned frequently and after use.</b></p> <p><b><i>Follow government <a href="#">guidance for working in education and childcare</a> if someone becomes ill with suspected COVID-19 at the setting.</i></b></p> <p><b><i>School will follow guidance on cleaning (July 21)</i></b></p> <p><b><i><a href="https://www.gov.uk/government/publications/covid-19-decontamination-in-non-healthcare-settings/covid-19-decontamination-in-non-healthcare-settings">https://www.gov.uk/government/publications/covid-19-decontamination-in-non-healthcare-settings/covid-19-decontamination-in-non-healthcare-settings</a></i></b></p> <p><b>Control Measures to reduce risk:</b></p> <p><b>Any shared resources to be cleaned prior to another bubble using, this includes chrome books</b></p>

Cleaning staff and hygiene contractor's capacity - providing additional requirements	<p><a href="https://www.gov.uk/government/publications/covid-19-decontamination-in-non-healthcare-settings/covid-19-decontamination-in-non-healthcare-settings">https://www.gov.uk/government/publications/covid-19-decontamination-in-non-healthcare-settings/covid-19-decontamination-in-non-healthcare-settings</a></p> <p><b>Cleaning update July 2021 : single bagging of rubbish unless from a deep clean.</b></p> <p><b>Devon Norse clean the school and enhanced cleaning to be carried out on resources as required.</b></p> <p><b>Deep Clean – protocol in place for use if child/adult shows symptoms. Cleaning Staff trained for this.</b></p> <p><b>Cleaning expectations &amp; regularity to be shared.</b></p> <p><b>Cleaning products have been checked for suitability and adequate supplies are available.</b></p>
<b>Promote good hygiene for everyone</b>	
Hand & Respiratory Hygiene	<p>Whilst DfE guidance removes the need for schools to use 'bubbles' PHE advice is if you can keep mixing to a minimum, it does reduce transmission along with:</p> <ul style="list-style-type: none"> <li>• COVID-19 posters/ signage displayed.</li> <li>• Frequent and thorough hand cleaning is regular practice.</li> <li>• Pupils and staff to clean their hands when they arrive at school, when they return from breaks, when they change rooms and before and after eating.</li> <li>• Sufficient handwashing facilities are available.</li> <li>• Where there is no sink, hand sanitiser provided in classrooms.</li> <li>• Skin friendly skin cleaning wipes used as an alternative to hand washing or sanitiser.</li> <li>• Staff help is available for pupils who have trouble cleaning their hands independently (e.g. small children and pupils with complex needs).</li> <li>• Use resources such as "e-bug" to teach effective hand hygiene etc.</li> <li>• Adults and pupils are encouraged not to touch their mouth, eyes and nose.</li> <li>• Adults and pupils encouraged to use a tissue to cough or sneeze and use bins for tissue waste ('catch it, bin it, kill it').</li> <li>• Tissues to be provided.</li> <li>• Bins for tissues provided and are emptied throughout the day.</li> </ul> <p><b>Respiratory hygiene</b></p> <p>The 'catch it, bin it, kill it' approach continues to be very important.</p> <p>The <a href="#">e-Bug COVID-19 website</a> contains free resources for you, including materials to encourage good hand and respiratory hygiene.</p> <p><b>N.B. please note that face covering guidance has changed due to Devon becoming an 'Enhanced Response Area', (Sept 21 )the following points describe the situation outside of ERA status.</b></p> <ul style="list-style-type: none"> <li>• Although from Step 4, face coverings will no longer be advised for pupils, staff and visitors, persons choosing to wear face coverings as a precaution will not be deterred when outside the classroom.</li> <li>• Where staff are in crowded spaces, face masks may be recommended (but not required).</li> </ul> <p>There are good hygiene measures that can be used in:</p>

	<a href="https://www.england.nhs.uk/south/wp-content/uploads/sites/6/2021/08/spotty-book-2021.pdf">https://www.england.nhs.uk/south/wp-content/uploads/sites/6/2021/08/spotty-book-2021.pdf</a> <a href="https://www.england.nhs.uk/south/info-professional/public-health/infection-winter/schools-and-nurseries-guidance/">https://www.england.nhs.uk/south/info-professional/public-health/infection-winter/schools-and-nurseries-guidance/</a> DCC Health and Safety Arrangements: - Infection Control HS26
Sufficient handwashing facilities for staff and pupils	<b>Hand sanitiser stations to be remain throughout the school.</b> <b>Access to sinks in classrooms clear for use</b> <b>Sinks in toilet areas also available.</b>
Additional time for staff and pupils to carry out handwashing	<b>Frequent hand cleaning remain as part of normal routine.</b>
Handwashing practice with children	<b>Ensure that help is available for children and young people who have trouble cleaning their hands independently.</b> <b>See guidance and resources available at <a href="#">e Bug</a>.</b> <b>Skin friendly sanitiser wipes/ soap can be provided by parents for children who need it.</b>
Good respiratory hygiene	<b>Promote ‘catch it, bin it, kill it’ ensuring that enough tissues and bins are available. Support should be provided for young children</b> <b>Individual Risk Assessments if required for children with SEND / use saliva as a stimulus.</b>
Sufficient supplies of soap and cleaning products	<b>COSHH assessments have been reviewed and advise taken from suppliers. All products used conform to requirements. Suppliers and contractors contacted to ensure sufficient supplies and deliveries.</b>
Toilets being overcrowded	<b>Limit the number of children or young people who use the toilet facilities at one time.</b> <b>Toilets: Toilets can be shared using a 1 in 1 out as much as possible.</b> <b>Children will continue to check with class adult before going to the toilet</b>
Staff related issues	
Lateral Flow testing (Primary staff home testing)	<i>Guidance on the new asymptomatic testing programmes taking place in schools are on a shared document platform hosted by DfE, including FAQ, webinars and step-by-step ‘how to guides.</i> <i>For secondary schools - <a href="#">Resources - Google Drive</a>.</i> <i>For primary schools - <a href="#">Primary Schools Document Sharing Platform - Google Drive</a>.</i> Testing remains important in reducing the risk of transmission of infection within schools. That is why, whilst some measures are relaxed, others will remain, and if necessary, in response to the latest epidemiological data, we all need to be prepared to step measures up or down in future depending on local circumstances.  Staff should undertake twice weekly home tests whenever they are on site until the end of September, when this will also be reviewed.

	<p>Testing will be completed on Wednesday &amp; Sunday weekly.</p> <p>Results must be reported using NHS covid results <a href="https://www.gov.uk/report-covid19-result">https://www.gov.uk/report-covid19-result</a></p> <p>Staff and pupils with a positive LFD test result should self-isolate in line with the <b>stay at home guidance for households with possible or confirmed coronavirus (COVID-19) infection</b>. They will also need to <u>get a free PCR test to check if they have COVID-19</u>.</p> <p>Whilst awaiting the PCR result, the individual should continue to self-isolate.</p> <p>If the PCR test is taken within 2 days of the positive lateral flow test, and is negative, it overrides the self-test LFD test and the pupil can return to school, as long as the individual doesn't have COVID-19 symptoms.</p> <p><b>Control Measures to reduce risk:</b></p> <ol style="list-style-type: none"> <li><b>1. Staff who have been in close contact with a positive case will do lateral flows each day until end of isolation period</b></li> </ol>
<p>Managing supply teachers, visitors, contractors and other temporary visiting staff.</p>	<p><b>Supply teachers, peripatetic teachers and/or other temporary staff can be used.</b></p> <p><b>Peripatetic :</b> If a teacher is operating on a peripatetic basis, and operating across multiple groups or individuals, it is important that they do not attend a lesson if they are unwell or are having any symptoms associated with coronavirus (COVID-19) such as fever, a new and sustained cough, loss of sense of taste or smell. In addition, they should:</p> <p><b>Peripatetic Teachers will:</b></p> <ul style="list-style-type: none"> <li>➤ Ensure there is ventilation in the room : (open window / door closed in music room)</li> <li>➤ Disinfect chairs/ music stands &amp; other shared instruments between pupils.</li> <li>➤ Timetable of lessons/pupils to be given to staff : Teachers will ensure pupils attend lessons.</li> </ul> <p><b>PIANO:</b></p> <ul style="list-style-type: none"> <li>➤ Teacher &amp; each pupil to wash hands before lesson begins and at end of lesson</li> <li>➤ Piano, piano stool and any shared resources, to be wiped between lessons using cloth &amp; anti-bacterial solution provided</li> </ul> <p><b>STRINGED INSTRUMENTS:</b></p> <ul style="list-style-type: none"> <li>➤ Teacher &amp; each pupil to wash hands before lesson begins and at end of lesson</li> </ul>

	<ul style="list-style-type: none"> <li>➤ Shared instruments / seats/ music stands &amp; scores to be wiped between lessons using cloth &amp; anti-bacterial solution provided</li> <li>➤ Ensure adequate ventilation in the room</li> </ul> <p><b>DRUMS</b></p> <ul style="list-style-type: none"> <li>➤ Teacher &amp; each pupil to wash hands before lesson begins and at end of lesson</li> <li>➤ Drums &amp; any shared equipment / music stand / seat, to be wiped between lessons using cloth &amp; anti-bacterial solution provided</li> </ul> <p><b>WOODWIND:</b></p> <ul style="list-style-type: none"> <li>➤ Teacher &amp; each pupil to wash hands before lesson begins and at end of lesson and room is sufficiently ventilated</li> <li>➤ All shared equipment/ chairs/ music scores, to be wiped between lessons using cloth &amp; anti-bacterial solution provided</li> </ul> <p><b>SPEECH AND DRAMA:</b> Social Distancing may be maintained to mitigate risk due to shouting and singing</p> <p>Specialists, therapists, clinicians and other support staff for pupils with SEND can provide interventions as usual.</p> <p>Contractors etc by pre-arrangement and visits will happen outside of school hours as much as possible.</p> <p>Clear site guidance on hygiene is explained to visitors on or before arrival. Reminder posters are visible in key areas where visitors enter the building. A record to be kept of all visitors. (e-registration system) Office staff to be conversant with hygiene protocols within the school when dealing with supply teachers, visitors, contractors and other temporary visiting staff</p> <p><b>Control Measures to reduce risk:</b></p> <ol style="list-style-type: none"> <li>1. Peris will need to wear face shield or mask</li> <li>2. Any visiting agencies working with children in school will be required to wear face covering unless exempt</li> </ol>
Insufficient staff capacity to deal with increased numbers of pupils - Shortage of teachers to maintain staff to pupil ratios	<p>If there are any shortages of teachers to teach the number of classes, appropriately trained teaching assistants can be allocated to lead a group, working under the direction of a teacher. Careful planning of the year groups/classes should be undertaken based on staff availability. Supply teachers and other peripatetic staff can be engaged where necessary.</p> <p>TAs can continue to step up and lead learning for periods of time where there is a teacher shortage under the direction of a teacher.</p>

	<p><b>Teacher shortage:</b>  School will close temporarily if less than 75% of staff are available (as in severe weather protocol)  Early Years (Nursery) will close if legal ratios cannot be met with Early Years skilled staff. Pupils will be supported with high quality remote education.</p>
Anxiety levels of staff and community causing breakdown in staffing ratios, compromising group sizes.	<p><b>Regular Q&amp;A sessions on School RA to support staff confidence.</b>  <b>Staff training as required</b>  Individual staff who require a return to work RA or are anxious will be given opportunity &amp; support in the form of meetings / support from HT/DHT &amp; individual RA. If appropriate, GP or occupational health advice will be sought.  <a href="https://devoncc.sharepoint.com/:w:/s/PublicDocs/Education/ESoXeZkAQy/LupPG5VVG6yQB2iEFDD4pgkko5qBbtOS_Ekw?e=040Qiy">https://devoncc.sharepoint.com/:w:/s/PublicDocs/Education/ESoXeZkAQy/LupPG5VVG6yQB2iEFDD4pgkko5qBbtOS_Ekw?e=040Qiy</a>  Further advice is available from HR if required.</p>
Staff understanding of new changes – safe practice at work & in classroom. Teaching in a safe environment	<p><b>Sept 21 RA has been sent to all staff &amp; discussed with them, including discussing whether training would be helpful.</b>  <b>Regular staff meetings to discuss changes &amp; procedures.</b></p> <p><b>Nov 2021 updates shared with staff</b></p>
Accessing testing arrangements are clear for all staff	<p><b>Guidance on the new asymptomatic testing programmes taking place in schools are on a shared document platform hosted by DfE, including FAQ, webinars and step-by-step ‘how to guides.</b>  <b>For secondary schools - <a href="#">Resources - Google Drive</a>.</b>  <b>For primary schools - <a href="#">Primary Schools Document Sharing Platform - Google Drive</a></b></p>
Symptoms	<p>Deliver <b>strong messaging</b> about signs and symptoms of Covid-19, isolation advice and testing to support prompt isolation of suspected cases</p> <p><b>ANY CHILD SHOWING ANY SIGNS OR SYMPTOMS TO BE BROUGHT TO ISOLATION POD AND SENT HOME.</b></p>
Vaccination	<p>Encourage <b>vaccination</b> uptake for staff</p>
Staff use of PPE	<p><b>Pupils whose care routinely already involves the use of PPE due to their intimate care needs will continue to receive their care in the same way.</b>  <b>Nursery and any other child with intimate care needs – all staff use PPE : Use of gloves &amp; aprons when changing.</b>  <b>Follow guidance:</b>  <a href="https://www.gov.uk/government/publications/safe-working-in-education-childcare-and-childrens-social-care/safe-working-in-education-childcare-and-childrens-social-care-settings-including-the-use-of-personal-protective-equipment-ppe">https://www.gov.uk/government/publications/safe-working-in-education-childcare-and-childrens-social-care/safe-working-in-education-childcare-and-childrens-social-care-settings-including-the-use-of-personal-protective-equipment-ppe</a> Guidance on the appropriate selection and use of PPE from DCC can be found here: <a href="http://devon.cc/ppe">http://devon.cc/ppe</a>  <b>GUIDANCE ADVICE on Face Coverings:</b></p>



	<p><i>The face coverings advice is not intended as an infection prevention and control measure for the workplace where there are other health and safety considerations and measures in place with hygiene controls, such as hand washing with soap and water or using alcohol-based hand rub.</i></p> <p><i>Hand washing and respiratory hygiene, remain scientifically proven to be the most important and effective measures to prevent the spread of coronavirus.</i></p> <p>The government has removed the requirement to wear face coverings in law but expects and recommends that they are worn in enclosed and crowded spaces where you may come into contact with people you don't normally meet. This includes public transport and dedicated transport to school or college.</p> <p><b>Control measures to reduce risk:</b>  If there is a substantial increase in the number of positive cases in school, a director of public health might advise that face coverings should temporarily be worn in communal areas or classrooms (by pupils staff and visitors, unless exempt)  As a school we WILL wear face coverings to mitigate risk and support staff well being</p>
Use of PPE Lack of understanding	<p><b>Adequate training / briefing on use and safe disposal</b>  <b>Follow guidance on putting on and taking off standard PPE</b> <a href="https://www.gov.uk/government/publications/covid-19-personal-protective-equipment-use-for-non-aerosol-generating-procedures">https://www.gov.uk/government/publications/covid-19-personal-protective-equipment-use-for-non-aerosol-generating-procedures</a> and above guidance on use in education settings.</p> <p><b>Posters in all First Aid kits</b>  <b>Posters available in school areas.</b></p>
Dealing with suspected cases	<p><b>If a child or staff member in the education setting becomes symptomatic, school will advise them to access testing through the normal channels.</b>  <b>However, in exceptional circumstances when we do not think a child or staff member would be able to access testing by these routes, we will should consider using one of the school provided home test kits to improve the chances that the individual will get tested. See the <a href="#">DfE guidance on test kits for schools</a>.</b></p> <p><b>The Isolation Pod will be the area where pupils go if they become unwell with symptoms of covid. PPE &amp; including Face mask/ face shield will be kept in this room for use as required.</b>  <b>Fluid resistant face masks are available in school in each pod alongside other PPE &amp; instructions for donning &amp; doffing.</b>  <b>If a child is awaiting collection, they should be moved, if possible, to the isolation pod where they can be isolated behind a closed door, depending on the age of the child and with appropriate adult supervision if required. A window should be opened for ventilation. If it is not possible to isolate them, move them to an area which is at least 2 metres away from other people.</b></p>

	<p>If they need to go to the bathroom while waiting to be collected, they should use a separate bathroom if possible; the disabled toilet. The bathroom should be cleaned and disinfected using standard cleaning products before being used by anyone else.</p> <p>PPE should be worn by staff caring for the child while they await collection if a distance of 2 metres cannot be maintained (such as for a very young child or a child with complex needs).</p> <p>In an emergency, call 999 if they are seriously ill or injured or their life is at risk. Do not visit the GP, pharmacy, urgent care centre or a hospital.</p> <p>The area will be DEEP cleaned after use. All cleaning to be treated as waste &amp; held for 72 hours in secure place. Deep clean protocol in place.</p> <p>Supervising staff will wash their hands thoroughly for 20 seconds after the pupil has been picked up.</p> <p>County flowchart is available in key areas – office / staffrooms, isolation pod, for information.</p> <p><b><i>Schools Emergency Plan</i></b> has been updated to incorporate the Covid support links.</p> <p>As with positive cases in any other setting, NHS Test and Trace will work with the positive case and/or their parent to identify close contacts. Contacts from a school setting will only be traced by NHS Test and Trace where the positive case and/or their parent specifically identifies the individual as being a close contact. This is likely to be a small number of individuals who would be most at risk of contracting COVID-19 due to the nature of the close contact. You may be contacted in exceptional cases to help with identifying close contacts, as currently happens in managing other infectious diseases.</p> <p>Individuals are not required to self-isolate if they live in the same household as someone with COVID-19, or are a close contact of someone with COVID-19, and any of the following apply:</p> <ul style="list-style-type: none"> <li>• they are fully vaccinated</li> <li>• they are below the age of 18 years and 6 months</li> <li>• they have taken part in or are currently part of an approved COVID-19 vaccine trial</li> <li>• they are not able to get vaccinated for medical reasons</li> </ul> <p>Instead, they will be contacted by NHS Test and Trace, informed they have been in close contact with a positive case and advised to take a <u>PCR test</u>. We would encourage all individuals to take a PCR test if advised to do so.</p> <p>Staff who do not need to isolate, and children and young people aged under 18 years 6 months who usually attend school, and have been identified as a close contact, should continue to attend school as normal. They do not need to wear a face covering within the school, but it is expected and recommended that these are worn when travelling on public or dedicated transport.</p> <p><b>Control measures to reduce risk:</b></p>
--	---

	If there is a substantial increase in the number of positive cases in a setting or if central government offers the area an enhanced response package, a director of public health might advise a setting to temporarily reintroduce some control measures.
<b>Dealing with confirmed case/cases and outbreak.</b>	<p><b>Case (possible vs confirmed case)</b></p> <p>Possible: anyone with either a high temperature, a new, continuous cough or a loss of, or change to, your sense of smell or taste (and awaiting a test)</p> <p>Confirmed: PCR or LFD test positive case of COVID-19 with or without symptoms.</p>
Close Contact requirements	<p><b>Close contacts will now be identified via NHS Test and Trace and education settings will no longer be expected to undertake contact tracing.</b></p> <p><b>The current definition of close contact is:</b> A contact is a person who has been close to someone who has tested positive for COVID-19. You can be a contact any time from 2 days before the person who tested positive developed their symptoms (or, if they did not have any symptoms, from 2 days before the date their positive test was taken), and up to 10 days after, as this is when they can pass the infection on to others. A risk assessment may be undertaken to determine this, but a contact can be:</p> <ul style="list-style-type: none"> <li>• anyone who lives in the same household as another person who has COVID-19 symptoms or has tested positive for COVID-19</li> <li>• anyone who has had any of the following types of contact with someone who has tested positive for COVID-19: <ul style="list-style-type: none"> <li>• face-to-face contact including being coughed on or having a face-to-face conversation within one metre</li> <li>• been within one metre for one minute or longer without face-to-face contact</li> <li>• been within 2 metres of someone for more than 15 minutes (either as a one-off contact, or added up together over one day)</li> </ul> </li> </ul> <p>A person may also be a close contact if they have travelled in the same vehicle or plane as a person who has tested positive for COVID-19.</p> <p>If you have been identified as a contact, you have been assessed as being at risk of developing COVID-19, even if you don't currently have symptoms. You should follow all the guidance</p> <p><b>Individuals identified as close contacts are not required to self-isolate if any of the following apply:</b></p> <ul style="list-style-type: none"> <li>• they are fully vaccinated (e.g. at least 2 weeks after second dose)</li> <li>• they are below the age of 18 years and 6 months</li> <li>• they have taken part in or are currently part of an approved COVID-19 vaccine trial</li> </ul>

	<ul style="list-style-type: none"> <li>they are not able to get vaccinated for medical reasons</li> </ul> <p>Close contacts who are not required to isolate will be advised to:</p> <ul style="list-style-type: none"> <li>take a PCR test (do not need to isolate whilst awaiting result but will need to isolate as a case if positive)</li> <li>limit close contact with others outside their household</li> <li>wear a face covering in enclosed spaces</li> <li>limit contact with clinically extremely vulnerable</li> <li>participate in twice weekly LFD testing if eligible</li> </ul> <p><b>Control Measures to reduce risk:</b>  <b>School will act on public health advice</b></p>
Cases -staff	<p>For all cases relating to staff, please also see the guidance for workplaces: For cases in staff, settings should call the Self-Isolation Service Hub on 020 3743 6715 as soon as they are aware. Employers will need to provide the 8-digit NHS Test and Trace account ID of the person who tested positive, alongside the names of co-workers identified as close contacts to ensure they are registered with NHS Test and Trace and receive the necessary public health advice.</p>
Cases- pupils	<p>Children who are unwell should <b><u>not</u></b> attend the setting and should remain at home until their acute symptoms resolve (+24 hours for a fever).</p> <ul style="list-style-type: none"> <li><b>IF</b> these symptoms develop into cough, temperature, changes to taste and smell, should isolate and test.</li> <li><b>IF</b> test negative to COVID-19, still need to remain at home until at least 24 fever free and acute symptoms resolved.</li> </ul> <p><b>Parents and settings should not try and 'second guess' diagnosis – if have the key symptoms, isolate and test.</b></p> <p><i>Examples of acute symptoms with which children should not attend school/nursery include fever, muscle aches, hacking cough.</i></p> <p>Follow public health advice on managing confirmed cases of COVID-19 see <u>Schools COVID-19 operational guidance - GOV.UK (www.gov.uk)</u></p> <ul style="list-style-type: none"> <li>Ensure the case isolates for 10 days</li> <li>Household of the case isolates for 10 days (unless fully vaccinated or aged under 18 years and 6 months)</li> </ul>

	<ul style="list-style-type: none"> <li>• If positive case came from an LFD test, case should take a confirmatory PCR test within 48hrs of the LFD</li> <li>• Following a pupil PCR positive NHS Test and Trace will speak to the case (or parent/carer) to identify close contacts and advice on isolation as required and to get a PCR test</li> <li>• Staff and pupils who do not need to isolate should continue to attend school as normal</li> <li>• Clean and disinfect rooms the case was in, using appropriate PPE</li> <li>• Case and any isolating contacts can return once isolation period is completed, as long as they are well</li> </ul> <p><b>Escalation criteria:</b> If you have any infection control concerns or questions call the DfE Coronavirus helpline on 0800 046 8687 for advice. If your setting meets the following thresholds for extra action (outlined in the Contingency Framework), the DfE helpline will escalate to the SW PHE Health Protection Team when a risk assessment is required. DCC Public Health Team can also assist.</p>
Case Thresholds	<p><b><u>For most education and childcare settings:</u></b></p> <ul style="list-style-type: none"> <li>• 5 children, pupils, students or staff, <u>who are likely to have mixed closely</u>, test positive for COVID-19 within a 10-day period.</li> <li>• 10% of children, pupils, students or staff <u>who are likely to have mixed closely</u> test positive for COVID-19 within a 10-day period.</li> <li>• There are any admissions to hospital for COVID-19.</li> <li>• You are having problems implementing the control measures <b>OR</b> you have applied the control measures and are still seeing a significant rise in cases.</li> </ul> <p><b><u>For special schools, residential settings, and settings that operate with 20 or fewer children, pupils, students and staff at any one time:</u></b></p> <p>2 children, pupils, students and staff, who are likely to have mixed closely, test positive for COVID-19 within a 10-day period.</p>
Contingency framework and outbreak control measures	<p>Schools are required to update their contingency plan (or outbreak management plan) and describe how they will respond if children, pupils, or staff test positive for COVID-19, how they will operate if they are advised to reintroduce any measures to help break chains of transmission. Such measures should be considered in addition to the day-to-day control measures being implemented by schools, PHE SW Health Protection Team have defined 4 levels:</p> <p><b>Baseline measures which settings should have in place at all times:</b></p> <ul style="list-style-type: none"> <li>• Pupils in secondary schools and colleges should be tested twice on site at an Asymptomatic Testing Site upon their return in the Autumn Term (3-5 days apart). Following this, staff and students in secondary schools and colleges, and staff in primary schools should test themselves using LFDs twice a week using home test kits until the end of September when this is reviewed. Early years and wrap around childcare staff should continue to test twice weekly as they have done during the summer. Twice weekly testing for staff and students in HE settings will continue until the end of September</li> <li>• Follow and promote public health guidance on testing, self-isolation and managing confirmed cases of COVID-19</li> </ul>








	<ul style="list-style-type: none"> <li>• Setting based contact tracing of staff cases and staff contacts to be reported to the Self-Isolation Hub (020 3743 6715)</li> <li>• Continue good hygiene measures, maintain appropriate cleaning regimes, keep occupied spaces well ventilated</li> <li>• Appropriate use of PPE</li> <li>• Continue strong messaging about signs and symptoms of COVID-19, isolation advice and testing</li> <li>• Encourage vaccination uptake for eligible staff and students</li> </ul> <p><b>Additional</b> outbreak control measures – If the threshold for extra action (set out in the Contingency Framework) is met, additional outbreak measures may be considered that are appropriate and proportionate to your school. These can be <b>implemented by the school without additional support/approval</b>:</p> <ul style="list-style-type: none"> <li>• Providing a 'warn and inform' letter to parents</li> <li>• Strengthening communications to encourage testing (staff and secondary aged pupils only)</li> <li>• Consider moving activities outside (including exercise, assemblies and classes)</li> <li>• Further improvement of ventilation indoors, one-off enhanced cleaning (focus on touch points and shared equipment)</li> <li>• Reviewing and reinforcing hygiene measures</li> </ul> <p><b>Enhanced</b> or Exceptional outbreak control measures - can be recommended following an Incident Management Team (IMT) or Outbreak Control Team meeting (OCT) and risk assessment undertaken with the Local Authority (or Health Protection Team (HPT)*).</p> <p><b>Note:</b> additional measures may also be advised by a Director of Public Health across an entire area if an Enhanced Response Package (ERA) is in place (your LA will communicate this to you)</p> <p>Contingency framework: education and childcare settings  <a href="#">Actions for schools during the coronavirus outbreak</a></p>
Member of a class becoming unwell with COVID-19	<p><b>If a child is awaiting collection, they will be moved to the Isolation Pod where they can be isolated behind a closed door, depending on the age of the child and with appropriate adult supervision if required. Ideally, a window should be opened for ventilation. If it is not possible to isolate them, move them to an area which is at least 2 m away from other people. Suitable PPE (including fluid resistant face mask) is available at this location.</b></p> <p><b>If the room is in use the child will use the HT office.</b></p> <p>For everyone with symptoms, they should avoid using public transport and, wherever possible, be collected by a member of their family or household.</p> <p>If a pupil is awaiting collection, they should be left in a room on their own if possible and safe to do so. A window should be opened for fresh air ventilation if possible. Appropriate PPE should also be used if close contact is</p>

	<p>necessary. Further information on this can be found in the <a href="#">use of PPE in education, childcare and children's social care settings</a> guidance. Any rooms they use should be cleaned after they have left.</p> <p>The household (including any siblings) should follow the PHE <a href="#">stay at home guidance for households with possible or confirmed coronavirus (COVID-19) infection</a></p>
School Uniform	<p><b>All children are to wear school uniform</b></p> <p><b>Uniforms do not need to be cleaned any more often than usual, nor do they need to be cleaned using methods which are different from normal.</b></p> <p><b>PE kits will be worn to school on the days that classes have PE with a school jumper.</b></p> <p><b>Parents will be informed of any changes to kits using text &amp; email.</b></p>
<b>Staff/Pupil related issues</b>	
Vulnerable groups who are clinically, extremely vulnerable.	<p><i>All CEV children and young people should attend their education setting unless they are one of the very small number of children and young people under paediatric or other specialist care who have been advised by their GP or clinician not to attend. Further information is available in the guidance on <a href="#">supporting pupils at school with medical conditions</a>.</i></p> <p><i>Whilst attendance is mandatory, we recommend that leaders in education work collaboratively with families to reassure them and to help their child return to their everyday activities. Discussions should have a collaborative approach, focusing on the welfare of the child or young person and responding to the concerns of the parent, carer or young person</i></p> <p><a href="#">FAQ</a></p>
Assessment of all staff, including high risk staff with vulnerable / shielding family member, underlying health conditions or other risk factors	<p><i>A risk assessment should be undertaken with clinically extremely vulnerable and clinically vulnerable. A risk assessment should also be undertaken (or reviewed/updated if one was previously undertaken) with staff who may be anxious about returning to school and/or due to the increased numbers. The 'Risk assessment for all staff including vulnerable groups' can be used to aid and record this assessment -</i></p> <p><a href="https://devoncc.sharepoint.com/:w:/s/PublicDocs/Education/ESoXeZkAQyILupPG5VVG6yQB2iEFDD4pgkko5qBbtOS_Ekw?e=040Qiy">https://devoncc.sharepoint.com/:w:/s/PublicDocs/Education/ESoXeZkAQyILupPG5VVG6yQB2iEFDD4pgkko5qBbtOS_Ekw?e=040Qiy</a></p>
Pregnant Staff	<p><a href="#">Coronavirus (COVID-19): advice for pregnant employees - GOV.UK (www.gov.uk)</a></p> <p>- should have a risk assessment in place: <a href="#">Coronavirus (COVID-19) infection and pregnancy (rcog.org.uk)</a> can support risk assessment.</p> <p>- a more precautionary approach advised for those &gt;28 weeks pregnant or for individuals with underlying health conditions that place them at greater risk.</p>
<b>Transport</b>	
Travel and quarantine	<p><i>Where pupils travel from abroad to attend a boarding school, you will need to explain the rules to pupils and their parents before they travel to the UK. All pupils travelling to England must adhere to <a href="#">travel legislation</a>, details of which</i></p>

	are set out in <a href="#">government travel advice</a> . Additional guidance has been issued on the <a href="#">quarantine arrangements for boarding school pupils travelling from red-list countries to attend a boarding school in England</a> .
Travel to school and provision of safe school transport:	Encourage parents and children and young people to walk, scoot or cycle to school where possible. .
Dedicated school transport, including statutory provision	N/A
Wider public transport	N/A
School Transport arrangements support changes to school times	School will liaise with the School Transport Team before changes are made and be communicated to parents. Follow government guidance <a href="https://www.gov.uk/guidance/working-safely-during-coronavirus-covid-19/vehicles">https://www.gov.uk/guidance/working-safely-during-coronavirus-covid-19/vehicles</a>
<b>Curriculum considerations</b>	
Planned return to normal curriculum in all subjects by Summer Term 2021	School attendance is mandatory for all pupils of compulsory school age and it is a priority to ensure that as many children as possible regularly attend school. Pupils unable to return to school for covid reasons will be supported with remote learning.  There are no restrictions on curriculum subjects.
Suspension of some subjects for some pupils in exceptional circumstances.	A broad & balanced curriculum will be in place tailored to the needs of all pupils.
Music activities	There are no restrictions on the music curriculum. Whole School Assemblies & singing will happen.  <b>Control Measures to reduce risk:</b> 1. Whole school assemblies to be remote 2. Choir to be socially distanced in well ventilated area of school and children bubbled as far as possible
Physical activity in schools	There are no restrictions on the PE Outdoor focus for PE wherever possible  External coaches will continue to be used.



Educational visits	<p>Educational visits will resume. A full and thorough risk assessments will be undertaken in relation to all educational visits and will ensure that any public health advice, such as hygiene and ventilation requirements, is included as part of that risk assessment.</p> <p><b>Trips will be planned and delivered in accordance to Gvt guidance and all Risk Assessments completed using Evolve.</b></p> <p><b>Control Measures to reduce risk:</b>  <b>Trips will be cancelled if risk is deemed too great</b></p>
Groups of children mixing resulting in risk of more widespread transmission	<p>Bubbles no longer need to be used</p> <p><b>Control Measures to reduce risk:</b>  In some local areas it may become necessary to reintroduce 'bubbles' for a temporary period, to reduce mixing between groups.  Any decision to recommend the reintroduction of 'bubbles' should not be taken lightly and would need to take account of the detrimental impact they can have on the delivery of education.</p>
Provision of food	
Food prepared on premises is compliant with Covid - 19 health and hygiene guidance	<p>School kitchens must comply with the <a href="#">Guidance for food businesses on coronavirus (COVID-19)</a>  <b>FRESHA &amp; kitchen manager/ kitchen staff have been trained in appropriate guidance.</b></p> <p>School meals will continue to be provided on site.</p> <p>The school will continue to provide free school meal support to any pupils who are eligible for benefits-related free school meals and who are learning at home during term time.</p>
Catering staff are operating in a safe environment	<p><i>Catering staff to follow the relevant aspects of government guidance for food premises:</i>  <a href="https://www.gov.uk/guidance/working-safely-during-coronavirus-covid-19/restaurants-offering-takeaway-or-delivery">https://www.gov.uk/guidance/working-safely-during-coronavirus-covid-19/restaurants-offering-takeaway-or-delivery</a>  <b>FRESHA to organise &amp; operate</b></p>
Communications with parents and others	
Parents, contractors and other staff entering or working in the building – school complying with external requirements for staff safety	<p><b><i>Parents, carers or any visitors, such as suppliers, to be informed not to enter the education setting if they are displaying any symptoms of coronavirus.</i></b></p> <p><b><i>All visitors, suppliers, and contractors are aware that only pre-arranged calls will be allowed on site unless an emergency.</i></b></p> <p><b><i>Site telephone number in case of immediate access displayed on gate to playground.</i></b></p> <p><b><i>All visitors required to sign in with reception.</i></b></p>

Suppliers understanding and complying with new arrangements	New arrangements with suppliers and deliveries have been arranged for quiet times or outside school hours
Communications to parents and staff	Regular communications via text, email, letter, newsletter & school website.
Pupils and families anxious about return	<p>Risk Assessment to be displayed on website to re-assure parents.</p> <p>Letters to all parents regarding September opening with all necessary information.</p> <p>Parents will be kept informed as updates occur.</p> <p>Support will be put in place to address concerns and communications with individual parents on measures in place to reduce anxiety.</p> <p>Clear messaging on expectations for attendance.</p>
Resources to support schools	
Resources	<p><b>DfE daily email-</b> <a href="https://coronavirusresources.phe.gov.uk/back-to-school/resources/">DfE - COVID daily email subscription service (office.com)</a></p> <p><b>Posters and promotional material -</b> <a href="https://coronavirusresources.phe.gov.uk/back-to-school/resources/">https://coronavirusresources.phe.gov.uk/back-to-school/resources/</a></p> <p><b>NHS resources and videos</b></p> <ul style="list-style-type: none"> <li> <a href="#">Handwashing for teachers</a></li> <li> <a href="#">Handwashing for children</a></li> <li> <a href="#">Coronavirus factsheet for kids</a></li> <li> <a href="#">PPE Donning and Doffing advice</a></li> </ul> <p><b>Other resources and videos</b></p> <ul style="list-style-type: none"> <li> <a href="#">COVID-19: the facts   Scouts</a></li> <li> <b>eBug</b> <a href="https://e-bug.eu/">https://e-bug.eu/</a></li> <li> <b>PHE webcast -</b> <a href="#">Breaking the chain of infection</a></li> </ul>
Oversight of the governing body	
Lack of governor oversight during the COVID-19 crisis leads to the school failing to meet statutory requirements	<p>The governing body continues to meet regularly. The governing body agendas are structured to ensure all statutory requirements are discussed and school leaders are held to account for their implementation. The Headteacher's report to governors includes content and updates on how the school is continuing to meet its statutory obligations in addition to covering the school's response to COVID-19.</p> <p>Regular dialogue with the Chair of Governors and those governors with designated responsibilities is in place.</p> <p>Minutes of governing body meetings are reviewed to ensure that they accurately record governors' oversight and holding leaders to account for areas of statutory responsibility.</p>

**Signed: Headteacher:**  
**Emma Pipe**

**Date 09/09/21 13th Nov 2021 Reviewed and updated**

The outcome of this assessment should be shared with the relevant staff.  
A copy of the completed assessment to be kept on file and copied to the Health & Safety Lead.