**Education & Learning**

 Room L60, County Hall

 Topsham Road

 Exeter

 EX2 4QD

 Tel: 0345 155 1019

 Email: admissions@devon.gov.uk

November 2021

Dear Pre-School / Early Years Provider / Childminder,

**Re:- Admission to Primary School 2022 for children born between 01/09/2017 and 31/08/2018**

You will be aware that children born between the dates above are entitled to start full time Primary Education in September 2022

The application facility opens on 15th November 2021 and closes at midnight on 15th January 2022. It is important that parents apply before the closing date, even if they are intending to defer their child’s admission until later in the academic year, they must secure a place before that decision need be made.

In the past we have included posters/flyers for you to display in your settings, however, due to the current situation we are no longer producing physical copies of posters, as we are shifting to promote our services online.

The Step by Step Guide is now available for download from the School Admission webpages, <http://devon.cc/prospectus>

We know that most families will apply using the online facility at [www.devon.gov.uk/admissionsonline](http://www.devon.gov.uk/admissionsonline). They should receive a letter from the Admissions Team shortly, providing a Unique Identifying Number which will facilitate that application. **It is not essential to have this number to apply** and any parent who does not receive a letter may proceed through the screens by first selecting ‘NO UID’. We are anxious that no application is delayed beyond the closing date as Schools have limits placed upon them and we must offer places up to the determined number in the first round – **no places can be held in reserve for late applicants**. Each year there are parents who are disappointed that places at local schools are not available because they did not apply on time.

I know you will do your best to support your children’s progression to statutory education and to this end would ask that you promote the application facility. The Education Helpline Advisers are on hand to manage queries and will help parents navigate the system if necessary, telephone 0345 155 1019.

May I take this opportunity to thank you for your support in this matter and ask that you continue to raise awareness by looking out for our posts on our social media channels and resharing the content and posters electronically. You can find us on Facebook <https://www.facebook.com/DCCSchoolAdmissions> and twitter [www.twitter.com/DevonAdmissions](http://www.twitter.com/DevonAdmissions)

Please contact us if you have any queries yourself regarding the application facility.

Yours sincerely

**Neil Keen**

**Admissions Manager**